

FUNERAL WORKSHEET

(Office Use Only- 5/12/2014)

Deceased Name: _____ Age: _____

Date of Birth: _____ Date of Death: _____

PERSONAL CONTACT (Name and address of next of kin for Nov. Memorial Service)

Name _____ Relationship _____

Address _____

Phone _____ Cell Phone _____

FUNERAL INFORMATION

Day/Date _____ Site _____ Time _____ Clergy _____

Visitation Date & Time _____ Location Funeral Home Church

Visitation Clergy: _____ Time: _____ Location: _____

Funeral Home: McNearney (952-445-2755) Ballard Sunder (952-445-1202) Other _____

Casket: Cremation Burial? Yes No

Burial Location: Catholic Cemetery Marystown Other _____

STAFF CONTACT LIST

Altar Servers _____

Luncheon

___ Molly Loberg (St. Mary) 952-496-1285

___ Vickie Storms (St. Mark) 952-445-3236

___ Dell Reed (St. Mark) 952-445-2213

___ Pat Bohn (Marystown) 952-445-8577

Location St. Mark's Cafeteria Marystown Parish Center KC Hall

Music Garrick Comeaux 952-445-3387 ext. 187

Maintenance

___ Jenny Loberg (St. Mary) 952-388-7068

___ Peter Vera (St. Mark) 952-564-4659

Perpetual Adoration (St. Mary) Jeanne Rosendahl, 952-445-4790

Cemetery Curator Ken Pass 612-369-4369 (cell) 952-445-8712 (home)

For office use only:

Recorded in Death Registry

Updated Parish Census

RIP in Weekly Bulletin

Prayers of the Faithful

Calendar

Mass of Christian Burial

Prelude Music (optional) # _____

Rite of Reception at the Church

Greeting

Sprinkling of Holy Water

Placing of the Pall

Entrance Procession (Opening Song) # _____

Enlogy _____

Liturgy of the Word

First Reading _____ Reader: _____

Responsorial Psalm (sung) # _____

Second Reading # _____ Reader: _____

Gospel Acclamation Gospel # _____

Homily

Universal Prayers Form I Form II Reader: _____

Liturgy of the Eucharist

At The Offertory # _____

Eucharistic Prayer Acclamation

Sanctus / Memorial Acclamation / Great Amen

The Lord's Prayer

The Sign of Peace

Lamb of God

Communion Song I # _____

Communion Song II # _____

Meditation Song (if needed) _____

Final Commendation

Song of Sending Forth # _____