

PARISH COUNCIL MINUTES

TUESDAY, July 9, 2013, 7:00 P.M.

Council members present: Fr. Wittman, Greg Stoks, John Lang, Brian Luce, Dave Mulcrone, Mike Kittock, Patty Schmaltz, Don Beno, Brenda Henning , Kathy Kupfer, Donna Lane.

Trustees: Dick Stoks and Fred Jurewicz

Absent: Diane Lee, Jim Weiler, Jim Fiedler

Guest: Alma Moreno

Guest Speaker:

Opening Prayer: Fr. Wittman

Approval of Minutes: Don Beno motioned to approve. Patty Schmaltz seconded the motion. Motion carried.

Greg Stoks: June comments: Karen Thull, Communication Committee Chair, has resigned due to time constraints. The parish website needs to be updated with the new parish name, Saints Joachim and Anne. In a letter directed to Greg Stoks, Jim Weiland (Finance Council Chair) recommended to Father that the parish develop a 5-10 year financial plan using an organization called Catholic Finance Corp. Father stated the parish is still considering using Teamwork, a group from the Archdiocese, to assist with developing future direction for the parish.

Action: Father and the parish staff will review parish planning needs and the potential use of external consultants.

Parish Mission Statement: Greg Stoks stated the minor updates have been made to the mission statement. The introductory paragraph was added for publication in the bulletin and on the website. Mike Kittock suggested the mission statement be made available in the near future. Don Beno wondered if the Archdiocese needs to see it before publishing. Father Wittman clarified they do not.

Action: Done Beno made a motion to accept the Parish Mission Statement. Mike Kittock seconded the motion. Motion carried.

New Parish Name Campaign: Greg stated the bulletin article regarding the new parish name has not yet been published. Kathy Kupfer noted the article will need to be updated prior to publishing. Mike Kittock asked if all parish documents reflect the logo (tri-steeple) and asked what the Spanish version of Saints Joachim and Anne will be. John Lang and Donna Lane mentioned the Spanish page of the bulletin needs to reflect the new name as well. Communication of the new parish name will take place over time and use various methods.

Action: Carol Diethelm is putting together the communications and logistics plan for launching the new parish name to include an article for publication in several community newspapers, KCHK radio announcement, pulpit announcement and school communications. Greg Stoks will contact Diane Lee regarding the bulletin article and discuss how the council should optimally communicate with parish staff.

Parish "Go To" List: A parish "Go To" list was developed to identify and provide contact information for parish staff and ministry directors. The council endorsed the list as a helpful reference for parishioners. Don Beno suggested the Parish Finance and Parish Council chairs be added to the "Go-To" list. The council supported this amendment.

Action: The suggestion of adding council chairs will be communicated to parish staff.

Proposed Banners and Signage: Two examples of parish banners were available for review. One is a vertical design with a picture of Saints Joachim and Anne in color and the other is a horizontal design featuring the new name (letterhead). Each church will receive what best fits their needs. Father suggested we also look at how the new parish name can be displayed at each church while retaining individual church names.

Action: Obtain pricing for the number of banners needed to be displayed at each church site and festival.

Building and Grounds: has a balanced budget; capital improvements could come out of funds that have flexibility. Diane Lee will elaborate on this at the next meeting along with the balance sheet. Budgeting for future improvements is a goal but the process for doing so has not yet been developed by the Finance Council.

Action: Greg and Diane will simplify and present the balance sheet at the next meeting.

Ministry: Deacon Bill requested volunteers to assist with Loaves and Fishes in July. Three people from the Council/Trustees volunteered. Brian Luce will check with Deacon Bill regarding additional needs. Garrick has moved the Saints Joachim and Anne Feast Day celebration to the first weekend in November to allow for more time to prepare. Kathy Kupfer suggested putting an announcement in the bulletin acknowledging the actual feast day with a notice about the future celebration. Mike Kittock said Marystown needs more servers. Other members noted St. Marks also has a need for servers.

Action: Fred Jurewicz will discuss his experience at Loaves and Fishes at the next meeting. The Feast Day of Saints Joachim and Anne can be announced at the pulpit on July 27th & 28th. There will be several Ministry Fairs in September to recruit new servers.

Missionary Priests: Fred Jurewicz addressed the second collection that was recently taken for the mission in Africa and asked if, in the future, a notification could be placed in the bulletin the week prior so people can come to mass prepared for a second collection. He also suggested the church better inform parishioners about the Hands of Christ collections and what they are used for. Kathy Kupfer added the missionary did provide self-addressed envelopes in the pews for those who were not prepared to give the day of. Father clarified that this particular second collection was a planned event for Missionary Sunday.

Action: None

Council Members: Greg and the entire council thanked Patty Schmaltz, Dave Mulcrone, John Lang and Mike Kittock for their dedicated time and service on the council. He stated new member selection should be completed by August or September.

Closing Prayer: Patty Schmaltz

Council members welcome any interested parishioners to attend the parish council meetings at St. Marks at 7 PM on the following days:

- September 3, 2013
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